

Inaugural Meeting of the Dunadd Community Council
held by TEAMS on 11 January 2023

Present: Iain Jackson (representative of the Returning Officer)
Susan MacLean
Diane Roberts
Jo Cole
David Smart

1. Iain Jackson, on behalf of the Returning Officer, welcomed all to the meeting.
2. Apologies for absence were received from: James Malcolm
3. There were no declarations of interest
4. It was agreed to appoint David Smart as Convener of the Community Council.
5. It was agreed to appoint Jo Cole as Vice Convener.
6. It was agreed to appoint Hazel Fuller (Non Member) as Secretary.
7. It was agreed to appoint Diane Roberts as Treasurer.
8. There were no appointments of specialist administrators made.
9. The community council considered and adopted the Model Constitution.
10. The community council considered and adopted the Model Standing Orders
11. The community council considered and adopted the Best Practice Agreement.
12. Iain Jackson highlighted a range of governance issues including timescales for issue of agenda and minutes; the co-option process; forming committees; information on complaints processes and the process sanctions; Data Protection and training opportunities.
13. The date of the next meeting will be on 25th January, online and thereafter meetings would be held on the last Thursday of every second month.